

CASH RECEIPTS

SECTION I: CASH RECEIPTS DEFINED

“Cash Receipts” shall mean all funds received by school officials on behalf of the school district.

SECTION II: CASH RECEIPTS MANAGEMENT

All cash receipts must be receipted by the receiving officer under the supervision of the designee of the superintendent in the Finance Department. All cash receipts will be deposited daily into the appropriate account at a local depository.

SOURCE: Jackson Public School District, Jackson, Mississippi

DATE: January 18, 1988

AMENDED: October 16, 1989

REVIEWED: December 6, 2016

April 4, 2017