ADOPTION PROCEDURES

Before the close of each fiscal year, the superintendent shall prepare a budget for the ensuing year for consideration by the board. The budget shall comply in all respects with the limitations imposed by statute.

The prepared budget, resulting from the combined efforts of the staff, administrative personnel, superintendent and board of trustees, together with a budget message, shall be submitted to the board. The budget message, should, but need not, be submitted at a formal meeting of the board. The message should contain a concise explanation of the educational goals fixed by the budget for the budget year, should set forth the reasons for stated changes from the previous year in program goals, programs, and appropriation levels, and should explain any major changes in educational or fiscal policy .

Prior to the adoption of the budget, the school board shall hold at least one (1) public hearing to provide the general public with an opportunity to comment on the proposed budget. The public hearing shall be held at least one (1) week prior to the adoption of the budget with advance notice. After final adoption, the budget shall be published in a newspaper having general circulation in the school district.

The superintendent shall file a copy of the budget in his office where it shall remain available for public inspection.

SOURCE:	Jackson Public School District, Jackson, Mississippi
LEGAL REF.:	Section 37-61-9; Mississippi Code of 1972
DATE:	December 18, 1978
AMENDED:	October 27, 1986
	October 16, 1989
REVIEWED:	**December 6, 2016**
	April 4, 2017