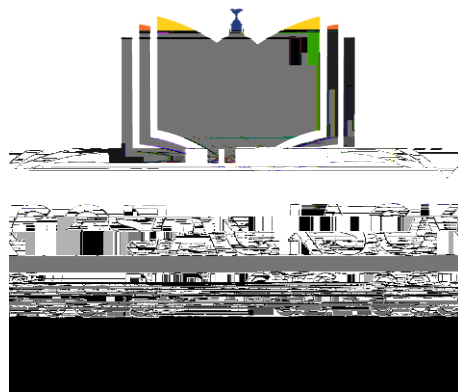


# Jackson Public School District



## Technology Handbook

# Jackson Public School District Technology Handbook

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## Device Distribution Guidelines

### Terms

Parents of students that are assigned a take home device may be required to pay a non-refundable annual charge. Users will comply at all times with the JPS Technology Handbook guidelines. Any failure to comply may terminate user rights of possession effective immediately and the District may repossess the device. Any lost, stolen or damaged devices must be reported to school authorities immediately according to District mandated time limits and following the District defined procedures.

### Title

Jackson Public Schools has legal title to the property at all times. The user's right of possession and use is limited to and conditioned upon full and complete compliance with this

Procedures for a stolen device

- x Always report a lost or stolen device to a school administrator immediately.
- x If the theft/loss occurred at school or on Jackson Public School property, the student should immediately

- x Do not set books on the device.
- x Do not close the lid with ANYTHING on the keyboard.
- x Do not jam the device into an already full backpack

will be unblocked.

Any intentional action to circumvent the District safety and security tools may result in disciplinary action as outlined in the JPS Student Code of Conduct.

Although JPS employs filtering technology and employs other safety and security tools to protect users, the District makes no guarantee as to their effectiveness, nor is the District responsible for any damage or harm to persons, files, data, or hardware.

#### Additional Fee Information

Per JPS policy, parents/guardians are responsible for the full replacement cost of a device after the third damage occurrence or if the device is not returned. The current replacement cost for a student chromebook is \$410.

Parents/guardians are responsible at all times for the full replacement cost of a charger (power cord) if any of the parts of the charger are lost or damaged. The current replacement cost for a student charger is \$50.







# JACKSON PUBLIC SCHOOL DISTRICT BOARD POLICY JIAA - ACCEPTABLE USE AND INTERNET SAFETY POLICY

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## **I.** PURPOSE

With the spread of telecommunications throughout society, including the educational environment, the Board recognizes that students and employees will shift the way they access and transmit information, share ideas, and communicate with others. As schools and offices are connected to the global community, the use of new tools and technologies brings new responsibilities as well as opportunities. Network resources are intended for educational purposes and to carry out the legitimate business of the school district. The Board expects all users of the district's computing and network resources, including electronic mail and telecommunications tools, to utilize these resources appropriately.

## **II.** DEFINITIONS

### **A.** Child Pornography

The term "child pornography" has the meaning given such term in section 2256 of title 18, United States Code.

### **B.** Harmful to Minors

The term "harmful to minors" is defined by the Communications Act of 1934 (47 USC Section 254 [h][7]), as meaning any picture, image, graphic image file, or other visual depiction that taken as a whole and with respect to minors, appeals to a prurient interest in nudity, sex, or excretion; depicts, describes, or represents, in a patently offensive way with respect to what is suitable for minors, an actual or simulated sexual act or sexual contact, actual or simulated normal or perverted sexual acts, or a lewd exhibition of the genitals; taken as a whole, lacks serious literary, artistic, political, or scientific value as to minors.

### **C.** Minor

The term "minor" means an individual who has not attained the age of 17.

### **D.** Obscene

The term "obscene" has the meaning given such term in section 1460 of title 18, United States Code.

### **E.** Sexual Act; Sexual Contact

The terms "sexual act" and "sexual contact" have the meanings given such terms in section 2246 of title 18, United States Code.



others; impersonating another user

4. Uses that are commercial or political in nature  
Examples include: using the network





## **VIII. PERSONAL SAFETY AND CYBERBULLYING**

Student users should never share personal information, including phone number, address, social security number, birthday, or financial information, over the Internet without adult permission. Users should recognize that communicating over the Internet brings anonymity and associated risks, and should carefully safeguard the personal information of themselves and others. Users should never agree to meet in real life someone they meet online without parental permission.

If users see a message, comment, image, or anything else online that makes them concerned for their personal safety, they should immediately bring it to the attention of an adult (teacher or staff if at school, parent if using the device at home).

## **IX. PRIVACY**

Network and Internet access is provided as a tool for education and in employment. The Jackson Public School District reserves the right to monitor, inspect, copy, review, and store at









## JACKSON PUBLIC SCHOOL DISTRICT

### BOARD POLICY JIAB - LAPTOP POLICY

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#### **I.** TERMS

Parents of students that are assigned a take home laptop will pay a non-refundable \$40 annual charge. Users will comply at all times

**IV. REPOSSESSION**

If the user does not fully comply with all terms of this Agreement and the JPS Student Technology Handbook, including the timely return of the property, JPS shall be entitled to declare the use in default and come to the user's place of residence, or other location of the property, to take possession of the property.

**V. TERMS OF AGREEMENT**

The user's right to use and possession of the property terminates not later than the last day of the school year unless earlier terminated by JPS or upon withdrawal from JPS.

**VI. UNLAWFUL APPROPRIATION**

Failure to timely return the property and the continued use of it for non-school purposes without the District's consent may be considered unlawful appropriation of the District's property

**VII. FEES FOR LAPTOP USE****Use and Maintenance Fees**

Parents will pay a non-refundable annual fee of \$40, with deductibles per damage incident.

The premium is by device and covers electrical surges, drops or falls, liquid spills, and part damage.

The deductible is by incident (i.e. 1st damage, 2nd damage) AND by incident type (i.e. cracked glass, broken LCD, bent frame, etc.).

If the laptop is lost, stolen, or totally damaged as a result of irresponsible behavior, the parent may be responsible for the replacement cost. A police report will be required for all stolen devices.

District may disable the laptop remotely to protect the device and/or data on the device.

Seniors must clear all records and pay all fees before participating in commencement exercises.

**Damaged Laptops**

Any damage must be reported to school authorities immediately. Power adapters and sleeve must be returned or paid in full.

**Deductibles:**

First damage occurrence: \$40.00 and student will get a replacement laptop upon payment of the deductible.

Second damage occurrence: \$40.00 plus the cost to repair the laptop or fair



Table of Estimated Repair Pricing for Deductibles

Loss, Deliberate Damage or Neglect	Estimated Repair/Replacement
Broken Screen	\$150.00
Broken Keyboard	\$150.00
Power Adapter + Cord	\$80.00
District Assigned laptop Sleeve	\$20.00
Liquid damage to Laptop	\$150.00
District Assigned Case	\$20.00

### VIII. HANDLING AND CARE OF THE LAPTOP

Keep the laptop in the district-issued or approved sleeve and case.

Keep laptops and sleeve free of any writing, drawing, stickers, or labels that are not applied by JPS.

Use the laptop on a flat, stable surface.

Do not set books on the laptop.

Do not have food or drinks around the laptop.

Wipe surfaces with a clean, dry soft cloth.

Avoid touching the screen with pens or pencils.

Do not leave the laptop exposed to direct sunlight or near any heat or moisture for extended periods of time.

### IX. POWER MANAGEMENT

**XI.** MONITORING AND SUPERVISION

Do not leave the laptop unattended in an unlocked classroom or during an extracurricular activity.

Do not lend the laptop to a classmate, friend, or family member.

Any attempt to “jailbreak” or remove the JPS profile could result in suspension.

Students are responsible for the safety and security of the laptop and any activity on the device.

SOURCE: JACKSON PUBLIC SCHOOL DISTRICT, JACKSON, MISSISSIPPI

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